# **Remote Working**



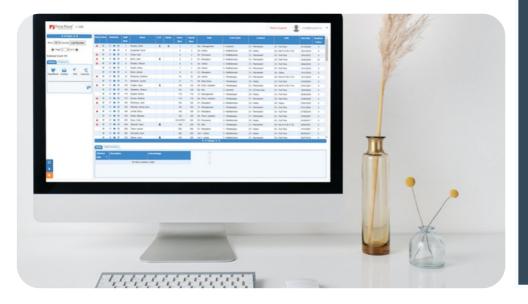
# FOR THE WAY YOU WORK TODAY

Connecting everyone to the organisation from anywhere at any time on one platform.

Providing flexibility for each staff member to work from your office, from home, or remotely.

Role-based security, staff can access, work on and update their data in real-time.

Transform reporting with a powerful range of dashboards, reports, alerts, and data views.



## **Key Features**

One platform, connecting everyone



Intuitive HR platform



Workforce Management made easy



Work from your office or anywhere



Smart rostering & scheduling



Staff based role security access



Real time views & data analysis



Onboarding & go paperless



### Now it's anytime

You can access your workforce performance from any tablet, smart phone, desktop or laptop.

## Instant reporting

Transform how you look at your business. Receive instant updates on every aspect of your workforce.



## **Remote Working**



#### **Smart HR Solutions**

A set of powerful tools assisting managers with staff attendance, holidays, absence, and history with built-in alerts and e-Diary reminders.

#### Go paperless

One system, one place for document management. Automate manual processes and upload every staff member's entire HR history.

#### Easy Absence management

Tracks and updates all planned absences by reason and highlights any unplanned staff absences requiring updated reason codes.

#### Online onboarding

Ensuring all new staff members receive their contracts and the required documents before they start their role in the organisation.

#### **Attendance & Scheduling**

Building staff rosters is fast and easy. Tracks staff log-in times for start and end of the working day, with optional break times available.

#### **GDPR Compliance**

The Time Point Cloud GDPR module has a set of tools that automate workflows, assist in compliance and free up valuable management time

#### Staff Messaging

Send key documents, web links, and messages. Track which staff members have received and acknowledge a company message.

#### **Digital Acceptance**

Staff can review and digitally accept all the required documents from updates sent to their Time Point Staff App.

